

Roma on Bungil Gallery Exhibition Policy

The Gallery exhibitions will seek to promote art in all its forms
Exhibition in the Gallery is by invitation only.

- All proposals will be assessed by the Management Committee and will be subjected to a basic, uniform evaluation process taking into account the existing and future exhibitions and relevance to the Gallery's objectives.
- Upon acceptance of their exhibition for the Gallery program, individuals and/or groups will receive confirmation and information relating to who has been nominated as curator for their exhibition. This volunteer curator will manage the process and communicate with the artist every step of the way.
- Artists will be sent a copy of the ROBG Policy and asked to complete and sign an Acceptance of Invitation to Exhibit form that confirms that they have read and understood the policy. This form will also detail their payment details.
- Exhibition dates may be altered at the discretion of the Management Committee.

SALES:

- Works sold whilst on display will attract a commission of 25% of the catalogue price: this will reduce to 20% on items of \$1000.00 or more. The Gallery is a "not for profit" organisation and this commission will contribute to the running costs of the Gallery
- All works in an exhibition must be for sale. Retrospective exhibitions do not have this limitation.
- Purchasers not able to pay when a decision is made to purchase an item will be invoiced. Eftpos facilities are available.
- All works must remain in the Gallery for the duration of the exhibition and will not be released to the purchaser until cleared payment is received by the Gallery. Purchased items unable to be collected will be sent C.O.D. to the purchaser when necessary.
- It will be the responsibility of exhibitors to ensure that all unsold items are collected at the conclusion of the exhibition, by a date to be negotiated with the curator.
- The Gallery will not be responsible for uncollected items.

GALLERY DIMENSIONS:

Width:	10.87m
Length:	17.92m
Area:	194.79m ²

Three mobile walls can be used for modifying the Gallery space to suit smaller/larger or concurrent exhibitions.

Width:	3.3m
Depth:	.70m
Height:	2.2m

HANGING/DISPLAY:

The Gallery Committee reserves the right not to display anything deemed unsuitable or in breach of copyright. If there is a concern it must be raised with the curator who will then confer with the ROBG Committee.

- The nominated volunteer curator will oversee and coordinate each exhibition with the support of the Gallery Committee and the Maranoa Council Arts and Culture Specialist
- The Curator together with volunteers will hang the exhibition, and will not require the presence of the artist/s.

- In order to maintain Gallery standards a restriction on the number of works may apply.
- Some exhibits (e.g. 3-D, textiles, jewellery etc.) may have special purpose requirements. Exhibitors will liaise with their curator no later than 2 months prior to the exhibition to ascertain such needs which must conform to Gallery standards.
- As a general rule the Gallery will use only a centre line hanging format.
- Works are hung from a track suspension system by 2 D-rings. **The top of the D-rings to located 6cm from the top of the frame or stretcher. (As per attachment)**
- Problems, which arise from **defective framing and/or mounting** of Art Works (both during and after the Exhibition) will be the responsibility of the exhibitor/s.
- Didactics will be developed based on the information supplied by the artist.

PROMOTIONS:

The Gallery will be responsible for promotion of exhibitions in print media, brochures, flyers, website and in social media. A catalogue will be developed if appropriate. By signing the Acceptance to Invitation to Exhibit form it is understood that the exhibitor agrees to their images being utilised to advertise their exhibition.

The quality of this promotion will rely on the Exhibitor statements and images they provide.

FUNCTIONS:

Opening functions will be optional. They will be the financial responsibility of the exhibitor/s. The Gallery will distribute invitations free of charge.

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FB

Roma on Bungil Gallery

Instagram

Romaonbungilart